

Scunthorpe United Football Club | Safety Officer Vacancy

Job Title: Safety Officer

Location: Glanford Park, Scunthorpe

Reporting to: Chief Operating Officer

The Role:

The Safety Officer is a key member of the team. Responsible for the safety of everyone attending matches at Glanford Park in accordance with the Safety Certificate terms and conditions, Operations Manual and the Club's Policies.

The Safety Officer has the Board's authority to take any action deemed necessary to ensure the safety of spectators inside the Stadium.

Responsibilities:

- Assume responsibility on behalf of the club and directors for the provisions of the Safety Certificate and the club's policies in relation to spectator safety.
- Ensure all conditions of the general Safety Certificate are fully complied with.
- Continually review and keep up to date the Matchday Operations Manual, in line with the Safety Certificate, all relevant legislation and guidance.
- Assume responsibility and control for spectator safety and security plans accordingly in advance of each matchday working closely with the Stadium Manager.
- Be aware of the requirements of all Sports Grounds legislation, the Green Guide and other advisory documents, the Safety Certificate, the licence issued by the Sports Ground Safety Authority and ensure compliance.
- Regularly review the emergency action plan and liaise with the local authorities on the planning for emergency situations.
- Plan matchday stewarding and safety measures at the stadium and make appropriate recommendations to the Stadium Manager and Chief Operating Officer for consideration.
- Plan and monitor specific stewarding levels on a match day to ensure effective and allocation of staff commensurate with the General Safety Certificate.
- Complete risk assessments in line with the Matchday Operations Manual.
- Assume responsibility for the provision of training and assessment for all stewards employed at the Club.
- Ensure that any aspects of the stewarding operation reflect the club's policies in relation to customer service and the equality and diversity policy.
- Work closely with the club's appointed agency in relation to the requirements for appropriately qualified staff from the agency.
- Evaluate the performance of all Stewards, Stand Managers and Supervisors and initiate any action or training that may be required.
- Act as a representative of the club in regular consultation with the Safety Advisory Group on matters associated with the safety and security of spectators.
- Maintain strong relationships and regular dialogue with Humberside Police to plan Police presence at matches as required.
- During policed matches liaise closely with the Police Match Commander.
- Co-ordinate, monitor and advise upon all safety matters affecting the stadium.
- Liaise with the Club Secretary and Ticket & Retail Manager in the build up to matches in relation to ticket sales and any other matter as required.
- Ensure that all stewards, stand managers, supervisors and the Deputy Safety Officer are fully briefed on their duties and what is expected of them during each matchday including all aspects of the matchday operation and including emergency evacuation.
- Ensure that the provisions of the alcohol licence and licensing laws are always complied with within the stadium.
- After each match complete a debrief and submit via a report to the COO and Club Secretary including any problems that have occurred during the event.

Prior experience and qualifications:

NVQ 4 qualification in Spectator Management, be working towards such a qualification or may be qualified by experience (subject to agreement by our Safety Advisory Group).

The post holder should be an experienced and knowledgeable person in safety and security and controlling crowds in football stadia. They will be expected to attend conferences/meetings run by the FA Premier League/EFL and the National League.

To apply, please send your CV and a covering letter to leanne.mayo@scunthorpe-united.co.uk

The closing date for applications is Friday 2nd December 2022. We may close this early subject to applications.