



Scunthorpe United Football Club Academy

3.3.3 d: Residential Tours & Tournaments Safeguarding Policy

Updated 26th June 2018

Any Trip, Tournament or Residential Tour will promote:

1. A responsible approach to fair play and sportsmanship during football trips and tours.
2. The opportunity to enable young players to work together, grow team spirit and also gain an understanding of other regions, places and cultures.
3. The opportunity to be away from home and gain a sense of independence at an early age.

If the Tour or Residential is during school term then:

- a) Parental and school permission for children to be released from the school curriculum will be required.
- b) The parent / guardian will be asked to sign a consent form which the parent or club will refer to the school Head Teacher to request consent for the release of the player.

At the end of the tour there must be an evaluation of the event. Any feedback from any persons involved should provide information which will assist the review process and be informative in any future planning.

To aid the safeguarding and welfare of young players, all staff and volunteers must be issued with the EFL's Residential Activities Guidance document when they are involved in the planning or participating in a supervisory or voluntary role in the delivery of any residential programme.

Scunthorpe United Academy will endeavor to

- Ensure a safe, enjoyable and challenging opportunity for all those involved in any residential
- Reduce the risk of harm or abuse to anyone whilst delivering a trip, tour, tournament, festival or residential
- Provide a consistent planned approach to work with young people during residential stays.
- Develop a sense of achievement for the young players involved in the programme
- Encourage independence
- Provide educational/learning and challenging new football and community experiences
- Encourage participation, co-operation and team work for the young players involved.

This policy will provide a framework within which staff and volunteers can operate to the highest standards ensuring a successful residential experience for all.

The Guidance is set within the context of good practice for Safeguarding, Equal Opportunities, Health and Safety and Staff Training.

Young people who participate in any residential tour or tournament should be able to do so in a safe, protective and caring environment.

To support this practice therefore, all staff / volunteers who are supervising on a residential activity should have been recruited through a safe recruitment process.

They should complete a self-declaration (YD2) in advance of the residential.

Staff/volunteers supervising children on any Academy organised, overnight stay are in a Regulated Activity and they must have a DBS criminal records check (CRC) with barred list check and be cleared for work in football.

All staff and volunteers who form part of any residential programme or Academy Tour must have completed The FA Safeguarding Children Workshop.

All staff must also have received appropriate induction and in-house safeguarding training and been fully briefed on all aspects of the planned residential.

Key responsibilities and information on safeguarding, health and safety, including risk assessment and equality issues must be included in the induction and training.

All staff and volunteers must be issued with a copy of the EFL's Residential Activities Guidance document.

Key issues:

1. Recruit staff safety
2. Ensure they have current DBS criminal records checks.
3. Engage staff in the planning process for the residential
4. Provide induction and training.
5. Issue this policy and go through the risk assessment in staff briefings well in advance of the tour date
6. Refer to and utilise the EFL's Trips, Tours and Tournaments Toolkit when planning the event – Forms T1 through to T7.
7. Complete a self-declaration form (YD2) two weeks in advance of the trip.
8. Utilise the Department for Education and Employment – "Health & Safety of Pupils on Educational Visits".
9. Adhere to the Academy's Child Protection, Safeguarding & Welfare Policies.
- 10.

In Residence:

All staff / volunteers and participants must receive orientation information on arrival at the residential venue and receive information on safety as soon as possible after arrival.

Each Tour Leader should ensure that this is negotiated with the residential provider at an early stage in the planning process.

A fire safety drill, which must be logged, should be held as early as possible on the first day of arrival.

Any issues, hazards or problems should also be identified and logged and controls/ remedies/ contingencies put in place to ensure the safety of all in the event of a real evacuation.

The revised controls must be communicated to all staff, volunteers and participants, logged and the Risk Assessment amended appropriately.